Change of contact form

Primary contact change request

Primary contact change form

To change the primary contact on your company's Business Rewards account, please fill out the following form and email it to support@hpbusinessrewards.com or fax it back to the HP Business Rewards Support Center at 1-888-264-6598. Validated new primary contacts will receive an email containing a new username, temporary password, and instructions for logging in and changing the password. We will respond within 48 hours of receipt.

Company information:

Business Rewards
Account #

Company or
Organization Name

☐ Check box if address is new
Street Address

City, State, Zip

Business Phone   Ext.

New primary contact on Business Rewards account:

First & Last Name

Job Title

Email

Authorized representative:

I hereby state that I am the authorized account holder or authorized to act on behalf of the organization listed above and I hereby request and authorize Business Rewards to change my primary contact information as set forth above.

Authorized
Signature

Print First
& Last Name   Date

Use of this form is subject to the HP Business Rewards Terms and Conditions. To view, visit hpbusinessrewards.com

Resources

HP Business Rewards Support Center
hpbusinessrewards.com
support@hpbusinessrewards.com
8 a.m. to 6 p.m. (ET)
Phone: 1-888-264-6599